# Independent Checksheets Independent Checksheets Foundation

#### **CHECKSHEET OF 11 MAY 2010**

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# INDEPENDENT SCIENTOLOGY LEVEL II HUBBARD CERITIFIED AUDITOR (HCA)

NAME: ORG:				
POST/OCO	CUPATION:			
DATE STA	RTED:	DATE COM	IPLETED:	
			r survival of Scientology Level II rasurvival acts of commission and	
PREREQU	A M	e Student Hat Professional TRs Course ethod One Word Clearing ovisional Class I		
waived by	a qualified		ining at this level, except where 25 Sept. 79RB II, Rev. 1.7.85,	
MATERIAI	Th So E- Th Di	e Level II Course Pack le Level II Tapes lientology: The Fundamentals of Meter Essentials le Book of E-Meter Drills anetics and Scientology Techni Meter		
are to be s	studied and c		ughout this course. The materials the blank after each checksheet an apply the data.	
student, yo	ou must star	rate check out on all items m	SULT. If you are not a fast flow narked with an asterisk (*). (Ref. purse does not require twinning.	
PRODUCT Release st		Trained Scientologist who is a	ble to audit others Grade II Relief	
	•	successful completion of thi of PROVISIONAL HUBBARD C	s course, the student may be CERTIFIED AUDITOR.	
LENGTH (	OF COURSE	Two weeks full time (40 hours	per week).	
		SECTION I: ORIENTATION		
* 1. HC	O PL 7 Feb.	65 KSW Series 1 KEEPING SCIEN WORKING	NTOLOGY	
	O PL 17 Jun Re-Rev. 25.			

* 3.	HCO PL 22 Nov. 67RA Rev. 12.4.83	KSW Series 25 OUT-TECH		 
	CLAS	SECTION II: SS II AND GRADE II		
* 1.	•	ERTIFICATE – Class II Auditor		
2.	HCO PL 23 Oct. 80R II Rev. 16.11.87	CHART OF ABILITIES GAINED FOR LOWER LEVELS AND EXPANDED LOWER GRADES		
3.	DEMO: The Abilities Gaine	d for Grade II.		 
		SECTION III:		
	SCIENTOLOGY: F	UNDAMENTALS OF THOUGH	Т	
1.	Chapter: "Scientology Questi	ons and Answers"		 
2.		y it is better to teach and than only to process him.		 
3.	Chapter: "Basic Principles"			
4.	Chapter: "The Cycle of Action	n"		 
5.	Chapter: "The Conditions of I	Existence"		 
6.	Chapter: "The Eight Dynamic	es"		
7.	DEMO: Each of the eight of	dynamics.		
	a. First Dynamic			
	b. Second Dynamic			
	c. Third Dynamic			
	d. Fourth Dynamic			
	e. Fifth Dynamic			
	f. Sixth Dynamic			 
	g. Seventh Dynamic			 
	h. Eighth Dynamic			 

Why life is a game and what the ability to play a

What is the most important part of the ARC triangle and why.

Chapter: "The ARC Triangle"

game consist of.

10. Chapter: "The Reason Why"

8.

9.

DEMO:

11. DEMO:

12.	Chapter:	The Parts of Man				
13.	Chapter: "Causation and Knowledge"					
14.	DEMO:		d upsets in human relations hrough an imbalance of cause			
15.	Chapter:	"Know and Not-Kno	ow"			
16.	Chapter:	"The Goal of Scient	tology"			
17.	DEMO:	What is the goal of	of Scientology.			
18.	Chapter:	"Scientology Proces	ssing"			
19.	ESSAY:	Scientology is cor the individual and	hope or promise in nditional upon its good use by its use in particular within the or's Code and the Code of a			
20.	Chapter:	"Beingness, Doingr	ness and Havingness"			
21.	Chapter:	"Self-Determinism a	and Pan-Determinism"			
22.	Chapter:	"Game and No-Gar	me Conditions"			
23.	Chapter:	"Auditing: Procedur	re and Processes"			
			SECTION IV: TRs			
1.	HCOB 12	Nov. 59	ACKNOWLEDGMENTS IN AUDITING			
2.	HCOB 21	Nov. 73	THE CURE OF Q AND A, MAN'S DEADLIEST DISEASE			
3.	HCOB 20	Nov. 73 I	ANTI-Q AND A DRILL			
4.	DRILL:	Anti-Q and A Drill				
5.	HCOB 20	Nov. 73 II	C/S Series 89 F/N WHAT YOU ASK OR PROGRAM			
6.	DEMO:	Why failing to F/N an auditor is a vers	I a reading question asked by sion of Q&A.			
7.	DRILL:	CR0000-4: "See th	ne Session"			
8.	HCOB 22	2 July 78	ASSESSMENT TRs			
9.		April 80R 26.7.86	ASSESSMENT DRILLS			
10.	DEMO:					
	a. TR	1-Q1: "Pitch of the	Statement Question"			

		b. TR 1-Q2: "Walkabout Questions"					 
		c. TR 1-Q3: "Single-Word Question"					 
		d.	TR	1-Q4A: "Whole-Sen		 	
		e.	TR	8: "Tone 40 Assess	ment"		 
					SECTION V: METERING		
*	1.	HC	OB 25	5 Nov. 62	E-METER INSTANT READS		 
	2.	DEN	MO:	What an instant rea	ad is and what it means.		 
*	3.			3 Mar. 74R 22.2.79	E-METERS SENSITIVITY ERRORS		 
*	4.	HC	OB 17	7 May 69	TRs AND DIRTY NEEDLES		 
	5.	DEN	MO:		s of a dirty needle and the per HCOB 17 May 69.		 
*	6.			7 May 70R 3.12.78	UNREADING QUESTIONS AND ITEMS		 
	7.	DEN	MO:	Why it is that thing	s that don't read won't run.		 
	10.	DRI	LL:	E-Meter Drills. The	E-Meter drills per The Book of e Course Supervisor will issue any earlier E-Meter drills		
		a.	E-M	eter Drill 12: "Needlo	e Action"		 
		b.	E-M	eter Drill 13: "Body I	Reactions"		 
		C.	E-Mete		liarization with Reading an E-		 
		d.		eter Drill 17: "What nning a Read	Makes the E-Meter Read and		 
		e.	E-M	eter Drill 18: "Instan	t Rudiment Reads"		 
		f.	E-M	eter Drill19: "Instant	Reads"		 
		g.	E-M	eter Drill 20: "How to	o Dirty and Clean a Needle"		 
		h.	E-M	eter Drill 21: "E-Met	er Steering"		 
				STY	SECTION VI: LES OF AUDITING		
	1.		-		TYLES OF AUDITING UIDING STYLE AUDITING)		 
	2.	DEN	/IO:	What is meant by "	Guiding-Style Auditing"?		 

## SECTION VII: THEORY OF O/W

*	1.	HCOB 31 Dec 59R Rev. 21.8.87	BLOW-OFFS	
	2.	DEMO: The mechanis	sm of blow-offs.	
*	3.	HCOB 28 Jan. 60	THE KEY TO ALL CASES - RESPONSIBILITY	
	4.	DEMO: The anatomy	of responsibility.	
	5.	Tape: 6201C16: NATU	JRE OF WITHHOLDS	
*	6.	HCOB 12 Feb. 62	HOW TO CLEAR WITHHOLDS AND MISSED WITHHOLDS	
	7.	Tape: 6202C14: DIRE	CTING ATTENTION	
	8.	DEMO:		
		a. Why an auditor mus	t direct a pc's attention.	
		b. An example of how while pulling withhol	a pc's attention could be directed ds.	
	9.	Tape: 6202C20: WHA	T IS A WITHHOLD	
	10.	CLAY DEMO: A withho	old.	
*	11.	HCOB 28 Feb. 62	MISSED WITHHOLDS	
	12.	CLAY DEMO: A misse	d withhold.	
*	13.	HCOB 22 Feb. 62	WITHHOLDS, MISSED AND PARTIAL	
	14.	•	OVERT-MOTIVATOR JENCE	
*	15.	HCOB 20 May 68	OVERT-MOTIVATOR SEQUENCE	
	16.	CLAY DEMO: What is	an overt act.	
	17.	CLAY DEMO: What is	a motivator.	
	18.	CLAY DEMO: The ove	ert-motivator sequence.	
	19.	HCOB 3 May 62R Rev. 5.9.78	ARC BREAKS, MISSED WITHHOLDS	
	20.	DEMO: Each of the 15 withhold.	5 manifestations of a missed	
		1	<b>2</b>	
		3		
		5		
		7	2	

	9.		10	
	11.			
	13.		14	
	15		_	
21.	DRILL:	manifestation fly?" on a dol doll. Coach h to simulate reenters in a M student must shows the student. The	handling missed withhold is. The student runs "Do birds I with the coach answering for the holds the cans and squeezes them leads. The coach now and then I/W/H manifestation and the handle. On any flunk, the coach hudent the exact LRH reference drill is passed when the student rated he can spot and standardly Hs.	
22.	Tape: 620	)5C22: MISS	SED WITHHOLDS	
23.	DEMO:	How Q&A dri	ves the pc out of session.	
24.	Tape: 621	11C01: THE	MISSED MISSED WITHHOLD	
25.	CLAY DE		ference between a withhold and a withhold.	
26.	Tape: 640	)7C02: O/W	MODERNIZED AND REVIEWED	
27.	HCOB 10	July 64	OVERTS-ORDER OF EFFECTIVENESS OF PROCESSING	
28.	DEMO:	Demonstrate in raising cau	why overts give the highest gain use level.	
29.	HCOB 8 F	<sup>-</sup> eb. 62	MISSED WITHHOLDS	
30.	HCOB 24	Aug. 64	SESSION MUST-NOTS	
31.	DEMO:	Standard aud of him or her	ditor handling of a pc who is critical in session.	
32.	HCOB 8 S	Sept. 64	OVERTS, WHAT LIES BEHIND THEM?	
33.	CLAY DE	MO: The cyc	cle of an overt.	
34.	HCOB 29	Sept. 65 II	THE CONTINUING OVERT ACT	
35.	HCOB 31	Jan. 70	WITHHOLDS, OTHER PEOPLE'S	
36.	DEMO:	The handling	of a pc who gives off other	

## SECTION VIII: CONFESSIONAL PROCEDURE

1.	Tape: 611	10C04:	MORAL CODES: WHAT IS A WITHHOLD	 	
2.	DEMO:	Why a code.	Sec Check is done against a moral	 	
3.	Tape: 611	10C05:	SEC CHECKING: TYPES OF WITHHOLDS	 	
4.	DEMO:				
	a. An in	itentiona	withhold	 	
	b. An ui	nintentio	nal withhold	 	
	c. A rep	outationa	I withhold	 	
5.	HCOB 19	Oct. 61	SECURITY QUESTIONS MUST BE NULLED	 	
6.	DEMO:		ain danger of security checking is not a person's past but failing to do so hly."	 	
7.	Tape: 611	10C26:	SECURITY CHECKING: AUDITING ERRORS	 	
8.	DEMO:	The lial comple	oility of not pulling a withhold tely.	 	
9.	Tape: 611	10C02:	HOW TO SECURITY CHECK	 	
10.	DEMO:		s vital that an auditor's TRs be in when Security Check.	 	
11.	HCOB 16	Nov. 61	SEC CHECKING		
12.	DEMO:		ne auditor should do when a pc gives a lity in response to a Confessional n.	 	
13.	BOOK:	E-Mete	r Essentials, Chapter H	 	
14.	HCOB 13	Dec 61	VARYING SEC CHECK QUESTIONS	 	
15.	DEMO:	When a questio	an auditor would vary a Sec Check n.	 	
16.	Tape: 620	05C02:	TVD-4A & 4B - PREPCHECKING, Parts I & II	 	
17.	Tape: 620	05C03:	CRAFTSMANSHIP: FUNDAMENTALS	 	
18.	DEMO:	How cle	earing withholds can improve IQ.	 	
19.	HCOB 6 S	Sept. 78	FOLLOWING UP ON DIRTY NEEDLES	 	
20	Tane: 620	)5C23·	TVD-7 - FISH & FUMBLE-CHECKING		

#### **DIRTY NEEDLES**

	21.	DRILL:	Coach answ rapidly tappi simulate dirty simulate rea On any dirty student mus area that proflunk, the column, the column, the student mus area that proflunk, the column, the student he st	ers for the doll and holds the cans, and his finger on the cans to y needles or squeezing them to ds. Student runs "Do birds fly?" needle simulated by the coach, at further question the coach on the oduced the dirty needle. On any ach shows the student the exact ce violated. The drill is passed adent has demonstrated he can ollow up on a dirty needle.		
*	22.	HCOB 30	July 70	THE TECH AND ETHICS OF CONFESSIONALS	 	
	23.	DEMO:	Why a Confe F/N.	essional question must be taken to	 	
*	24.	HCOB 21	Jan 60	JUSTIFICATION	 	
	25.	DEMO:	Justification,	and how it comes about.	 	
*	26.	HCOB 8	June 84	FPRD Series 4 CLEARING JUSTIFICATIONS	 	
	27.	DEMO:	Why it is imp	oortant to get the preclear's for an overt.	 	
*	28.	HCOB 17	Feb. 74	C/S Series 91 MUTUAL OUT-RUDS		
	29.	DEMO:				
		a. Wha	t is meant by '	'mutual out-ruds"	 	
			n you would are handled.	look for mutual out-ruds and how	 	
*	30.	HCOB 3	Sept. 78	DEFINITION OF A ROCK SLAM	 	
*	31.		Nov. 74RA 5.9.78	ROCK SLAMS AND ROCKSLAMMERS	 	
	32.	DEMO:		ce between someone who has "List One R/Ser."		
	33.	HCOB 6	June 84 I	ROCK SLAMS, MORE ABOUT	 	
*	34.	HCOB 10 Rev. 5	Aug. 72R 5.9.78	R/Ses, WHAT THEY MEAN	 	
	35.	DEMO:	connected to	using a meter with no pc or cord o it, as given in HCOB 10 Aug. WHAT THEY MEAN.	 	
	36.	CLAY DE	EVIL II OR QU	CK SLAM MEANS A HIDDEN NTENTION ON THE SUBJECT JESTION UNDER DISCUSSION JDITING "		

	51.	ואוט	LL.	C110000-3. II	Meter Tilli Check	 	
*	38.	HC	OB 10	May 72	ROBOTISM	 	
	39.	DE	MO:	The Anatomy	of a robot.	 	
*	40.	HC	OB 11	Apr. 82	SEC CHECKING IMPLANTS		
*	41.	HC	OB 13	Apr. 82	STILL NEEDLE AND CONFESSIONALS	 	
	42.	DE	MO:				
		a.	What	a still needle	means in Sec Checking.		
		b.	How Chec		a still needle when doing a Sec	 	
		C.		an F/N that means in Sec (	does not flow and springs at the Checking.	 	
		d.		•	ndle, in Sec Checking, an F/N that prings at the end.	 	
	43.	HC	OB 7 J	lan. 85	HCO CONFESSIONALS	 	
*	44.	HC	OB 1 N	Mar. 77 II	CONFESSIONAL FORMS	 	
	45.	HC	OB 7 N	May 77	LONG DURATION SEC CHECKCHECKING	 	
	46.	DE	MO:	When you wo	ould use Long Duration Sec a pc.	 	
*	47.	HC	OB 13	Aug. 87	CONFESSIONALS – TYPES OF TRs	 	
*	48.			Nov. 78RA I v. 26.7.86	PROCLAMATION, POWER TO FORGIVE	 	
	49.	DE	MO:		of granting the preclear offer a Confessional has been	 	
*	50.			Nov. 78R 0.11.87	CONFESSIONAL PROCEDURE	 	
	51.	DEN	MO:	uses the quesapple?" with the Coach holds simulate reach the student the Each of the student the Student the Student the Each of the Student Each	procedure on a doll. The student stion "Have you ever eaten an the coach answering for the doll. the cans and squeezes them to ds. On any flunk, the coach shows he exact LRH reference violated. teps is done unbullbaited, then ach step is passed when the demonstrated he can do the action indardly.		
		a.	Clear	ring the Questi	on.	 	
		b.		ring the pc uno	derstands the question and what it		

C.	Taking a Confessional question to F/N.	 	
d.	Pulling a Missed W/H, to F/N.	 	
e.	Compartmenting a question.	 	
f.	Helping a pc who needs assistance in locating an answer to Confessional question.		
g.	Varying a Confessional question.	 	
h.	Use of buttons, as necessary, to F/N a Confessional question.	 	
i.	Handling a pc who is trying to get off motivators, justifications or someone else's withholds.	 	
j.	Handling a pc who is attempting to misdirect the auditor.	 	
k.	Pc nattering.	 	
l.	Pc ARC breaking.	 	
m.	Handling a pc who gives a generality as an overt or withhold.	 	
n.	Handling a still needle during a Confessional.	 	
0.	Handling an F/N which does not flow but springs at the end, during a Confessional.	 	
p.	Handling a pc who tries to blow from the session.	 	
q.	Full Confessional procedure, handling a variety of situations.		
r.	Putting in the end ruds.	 	
S.	The forgiveness step, following a completed Confessional.	 	
	SECTION IX: OVERT/WITHHOLD PROCESSES		
НС	OB 8 Sept. 78RB MINI LIST OF GRADE 0-IV PROCESSES (8,9,10)	 	
DR	ILL:		
a.	Study the commands for #9 in HCOB 8 Sept. 78RB and drill it on a doll with full session setup. Coach answers for the doll and holds the cans, squeezing them to simulate reads. On any flunk, the coach shows the student can the exact LRH reference violated. The drill is passed when the student can standardly run the process with the meter and keep session admin.		
	Unbullbaited	 	
	Bullbaited	 	

1.

2.

	b.	and drill it on a canswers for the dthem to simulate shows the student The drill is passed	nds for #10 in HCOB 8 Sept. 78RB doll with full session setup. Coach doll and holds the cans, squeezing reads. On any flunk, the coach the exact LRH reference violated. It when the student can standardly with the meter and keep session	
		Unbullbaited		
		Bullbaited		
			SECTION X: EXPANDED GRADE II	
1.	НС	OB 14 Nov. 87 IV	EXPANDED GRADE II PROCESS CHECKLIST	
2.	HC	OB 7 Apr. 61RC	Confessional Form 1RA JOHANNESBURG CONFESSIONAL LIST	
		STU	SECTION XI: DENT THEORY COMPLETION	
ST	UDE	NT ATTEST:		
		owing attest is to be Grade I processes	e signed off, point by point, before the	student begins
		udent has any ques he should retread h	stion or reservation about attesting to a imself in that area.	any of the points
	•	nen the student has good results on Gr	acquired these skills without question ade I processes:	will he or she
a.		now and can fully a <sub>l</sub> udent Hat.	pply the study technology given in the	
b.		ave applied the stud this course.	dy technology of the Student Hat fully	while
C.	Ιu	nderstand the E-Me	eter and how to use it.	
d.	l k	now and can recogr	nize an instant read on the E-Meter.	
e.		now and can recogr d a rock slam.	nize the difference between a dirty nee	edle
f.	l k	now how to follow u	p on and clean a dirty needle.	
g.	Ιh	ave acquired excelle	ent TRs 0-9 by drilling each to its EP.	
h.	l u A.	nderstand Q and A	and can audit Level II skills without Q	and
i.	l u	nderstand and can	run O/W processes.	
j.	l h	ave a good grasp o	f withhold and missed withhold tech, a	and

1.

		am able to pull	withholds and missed	d withholds.	
	k.	I understand a	nd can do Confession	als.	
	I.		e theory and rules re esses and can apply	garding checking question hem.	ons
STU	JDE	NT ATTEST:		DATE: _	
2.	CO	NDITIONAL:			
			ot completed Method he materials of this cl	One Word Clearing, an onecksheet.	examination is fully
EX	٩MII	NER:		DATE: _	
			SECTIO STUDENT A		
			gins student auditing 70RC II, STUDENT	of Grade I processes. Po AUDITING.	cs are procured
	his	training level. W		ired by anyone to audit pesses are necessary for udit the actions.	
	GR RE	RADE I (WITH C/	S OK), AND MAY DO IT THESE EXPANDE	BEGIN CO-AUDITING O SO IF YOU WISH. YOU D GRADES IN ORDER	J ARE NOT
		f: HCOB 8 Sept. OCESSES	78RB, Rev. 16.11.87	– MINI LIST OF GRADE	E O-IV
	1.	PRACTICAL:	•	3 Sept. 78RB on a pc to y exam report and C/S a	
	2.	PRACTICAL:		3 Sept. 78RB on a pc to y exam report and C/S a	
	3.	PRACTICAL:		8 Sept. 78RB on a pc to y exam report and C/S a	
	4.	CONDITIONAL		nisunderstandings on the naterials of Level I review	
	5.	ATTESTATION	S:		
		test that I have s vel II, as given at		e auditing requirements	for certification on
STU	JDE	NT ATTEST:		DATE:	
	cer			ed the Level I auditing re nonstrated his competer	
SUI	PER	RVISOR ATTEST	:	DAT	E:
STU	JDE	NT C/S ATTEST	:	DAT	E:

# SECTION XIII: STUDENT COURSE COMPLETION

### 1. STUDENT COMPLETION:

	have completed the requirements of this c naterial.	checksheet and I know and can apply this
STUD	ENT ATTEST:	DATE:
	have trained this student to the best of my equirements of this checksheet and knows	·
SUPERVISOR ATTEST:		DATE:
	Only when the student has acquired these chieve good results on Grade II processes	
2. S	STUDENT ATTEST AT C&A:  I attest:	
La		
a	. I have exchanged for my course.	
b.	. I have studied and understand all the r	materials on the checksheet.
C.	. I have done all the drills on the checks	heet.
d	d. I can produce the results required in the materials of the course.	
STUD	ENT ATTEST:	DATE:
C&A:		DATE:
	he student is awarded the certificate of Hl Provisional).	JBBARD CERTIFIED AUDITOR
(Route	e this checksheet to the Course Admin for	filing in the student's folder.)
DK:ja\		Revision by Independent Checksheet Compilations